

AREA 60 OF WESTERN PENNSYLVANIA GENERAL SERVICE, INC.
www.wpaarea60.org
TENTATIVE AGENDA 1st QUARTERLY MEETING
JANUARY 29, 2012
COMFORT INN- PENN HILLS, PA

| | | |
|--|--------------------------------------|------------|
| OPEN WITH THE SERENITY PRAYER | Area Chairperson | Yvette N. |
| READING BY ATTENDING MEMBER | Alt. Chairperson | George K. |
| ALTERNATE CHAIRPERSON'S REPORT | | |
| *State Convention Update | | |
| *Reading of Voting Procedure | | |
| ROLL CALL OF VOTING MEMBERS | Recording Secretary | Bob S. |
| SECRETARY'S REPORT | | Mario C. |
| Approval of 2011 4th Quarterly Mtg. minutes | | |
| SERVICE COORDINATOR SHARING* | (written reports will be in minutes) | George K. |
| a. Area Grapevine | | Stu H. |
| b. Area Literature | | Louise H. |
| c. Area Registrar | | Barb D. |
| CHAIRPERSON'S REPORT | | Yvette N. |
| TREASURER'S REPORT | | Spencer A. |
| DELEGATE'S REPORT | | Jean M. |
| ALTERNATE DELEGATE'S REPORT | | Rich S. |
| DCM REPORTS ** | | George K. |
| SERVICE COORDINATOR SHARING* | | |
| d. Area Website | | Kevin M. |
| e. Area Archives | | Al C. |
| f. Area Treatment/Special Needs Accessibility | | John K. |
| OLD BUSINESS: | | |
| a. Review the 2012 calendar | | Yvette N. |
| b. Update on 501c(3) Status | | Yvette N. |
| DCM REPORTS ** | | George K. |
| NEW BUSINESS: | | |
| a. Bids for Day of Sharing (see attached Suggested Guidelines) | | Yvette N. |
| b. Change of Area 60 Fiscal Year | | Spencer A. |
| c. Change to DCM Reports | | Yvette N. |
| SERVICE COORDINATOR SHARING* | | |
| g. Area Public Information/Coop. with Prof. Comm. | | Mack M. |
| h. Area Newsletter | | Ann W. |
| i. Area Corrections | | Jim R. |
| OPEN MICROPHONE for GSRs and Others | | |
| ADJOURNMENT with the Responsibility Statement: | | |

I AM RESPONSIBLE. WHEN ANYONE, ANYWHERE, REACHES OUT FOR HELP, I WANT THE HAND OF A.A. ALWAYS TO BE THERE. AND, FOR THAT: I AM RESPONSIBLE.

* (Service Coordinators: *If you are unable to attend this meeting, please ask your alternate to give your report and/or send a copy to the Area Secretary for inclusion in the minutes.*)

** (DCMs: *[2 min. each] Please give a neatly written copy of your report to the Area Secretary for inclusion in the minutes.*)

CONFIDENTIAL

AREA 60 OF WESTERN PENNSYLVANIA GENERAL SERVICE, INC.

RE: AREA 60 OF WESTERN PA 1st QUARTERLY BUSINESS MEETING

TO: ALL AREA 60 COMMITTEE MEMBERS: *this includes DCMs, Alt. DCMs, Area Officers, Service Coordinators, and Past Delegates.* *Note: GSRs and all members are welcome and encouraged to attend.

SCHEDULE

8:30 am REGISTRATION, COFFEE, AND FELLOWSHIP
~Hosted by District 27- Becky C., DCM~

9:00 am DCM/GSR Workshop- presented by Past Delegate Chuck H.

*This workshop will provide information regarding the responsibilities of these positions.
Please be considerate when entering and leaving.

10:15 am CALL TO ORDER – 1st QUARTERLY MEETING

< Please note: *This meeting will last as long as necessary to complete the business and reporting of the day.
We will not stop for a lunch break, please bring your own snack or lunch.* >

INFORMATION TABLE

Across from the registration table for display of any Days of Sharing or other activity announcements.

ADDITIONS TO THE AGENDA

Requests for additions to the agenda must be made by a DCM (District Committee Member) to the Chairperson at least one week in advance of the meeting. Call 814.558.3919.

Area 60, Panel 61 – Elected Officers 2011-2012

| | | |
|---|---|--|
| <u>Delegate</u> Jean M. 724-733-7302 delegate@wpaarea60.org | <u>Chairperson</u> Yvette N. 814-558-3919 chairperson@wpaarea60.org | <u>Secretary</u> Mario C. 724-568-3160 secretary@wpaarea60.org |
| <u>Alternate Delegate</u> Richard S. 412-833-4049 altdelegate@wpaarea60.org | <u>Alternate Chairperson</u> George K. 814-427-2006 altchairperson@wpaarea60.org | <u>Treasurer</u> Spencer A. 412-301-0624 treasurer@wpaarea60.org |

Area Officers and Coordinators will attend any District Meeting or District event when asked.
Please allow adequate notice, reflecting the Area Calendar.

Contributions may be sent to:

Area 60 Treasurer
P.O. Box 392
McKees Rocks, PA 15136

**Please include your group's general service # and complete name.
A contribution form can be found on the Area 60 website: www.wpaarea60.org.*

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2012 Area 60 General Service Calendar
 Quarterly Meetings and Assemblies- Grand Ballroom
 Officer/Coordinator Meetings- Room 226

| DATE | TIME | EVENT |
|-------------------|---|--|
| Sunday, Jan. 15 | 9 am | GAW Planning Mtg. |
| Sunday, Jan. 29 | 8:30 am Registration 9 am Workshop 10:15 am Meeting | 1 st Quarterly Meeting |
| Sunday, Feb. 19 | 9 am | Officer/ Coordinator Mtg. GAW Planning Mtg. |
| March 2-4 | | NERAASA HMB Area 48 Albany, N.Y |
| March 16-18 | | NERD 2012 Sturbridge, MA |
| March 30- April 1 | All Day | GAW/Mini-Conference |
| Sunday, April 1 | 9 am Registration 10:15 am Assembly | Pre-Conference Assembly |
| Sunday, April 15 | 9 am | Officer/Coordinator Mtg. |
| April 21- 28 | | General Service Conference |
| Sunday, June 3 | 8:30 am Registration 9 am Workshop 10:15 Meeting | 2 nd Quarterly Meeting/ Post-Conference Assembly |

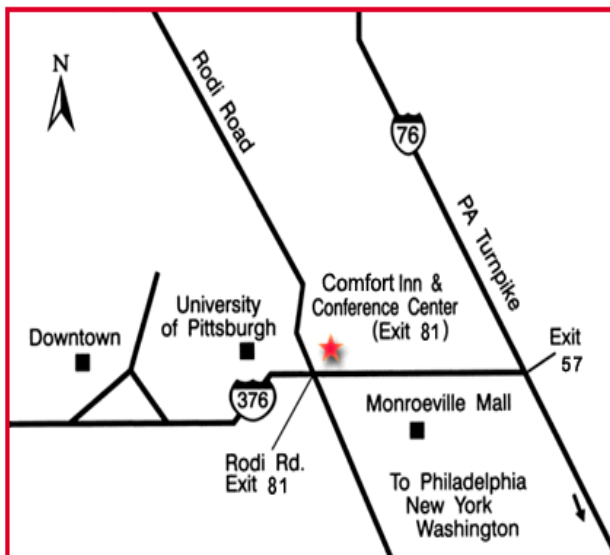
DIRECTIONS TO THE COMFORT INN

699 RODI ROAD
 PITTSBURGH, PA. 15236
 412-244-1600

From the PA Turnpike: Take Exit 57 and follow I-376 W to Exit 81, Penn Hills (app. 4 miles). The Comfort Inn is about ¼ mile on the right. Follow signs to the hotel at the top of the hill.

From the Pittsburgh Parkway: I-376 E, Exit 81, Penn Hills. The Comfort Inn is about ¼ mile on the right. Follow signs to the hotel at the top of the hill.

From Business Route 22: West to 791 N, Rodi Road. The Comfort Inn is about ¼ mile on the right. Follow signs to the hotel at the top of the hill.



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Area 60 of Western Pennsylvania General Service, Inc.
Suggested Guidelines for Days of Sharing

Days of Sharing can be held anytime during the year. An Area 60 sponsored Day of Sharing program usually incorporates all three sides of the triangle (Recovery, Unity and Service) and gives us a chance to share our experience, strength, and hope through workshops, sharing sessions and fellowship. Days of Sharing offer our members an opportunity to see and learn about Archives, Literature, Grapevine and other Area services available.

A. Host District is responsible for:

1. Site/facility
 - a. One large room to accommodate approximately 100 people.
 - b. Three break-out rooms for workshops /sharing sessions.
 - c. Space for Archives, Literature, Grapevine, Treatment, Corrections, Public Information and Website displays.
2. Date and time
 - a. Date should be cleared with the Area to avoid conflicting with other Area activities.
3. Flyers
 - a. Flyers should indicate sponsorship by Area 60.
 - b. Flyers should include map and directions to the site.
4. Host should provide coffee service and a meal.
5. Nametags and registration.
6. Workshops/sharing sessions
 - a. It is suggested that workshops/sharing sessions be service-oriented and that at least one be devoted to a service committee such as Treatment.
 - b. It is suggested that DCMs and GSRs from other districts be considered in selecting panelists. This may increase attendance and participation from other districts.
 - c. It is suggested that an "ask-it-basket" or "What's on your mind?" session – with Area trusted servants as panelists- be scheduled before closing the Day of Sharing.

B. Area 60 Officers and Coordinators are responsible for:

1. Distributing flyers via Area Newsletter, Website, and/or other area mailing.
2. Service coordinators displays.
3. Serving on a panel if requested by host district.
4. No other committee meeting should be scheduled during the Day of Sharing.
5. The Area Chairperson (or designate) shall open the Day of Sharing program with a brief introduction of attending officers and coordinators.

C. Financing

Like any AA event, a Day of Sharing should be self-supporting. To show Area support and sponsorship, the Area Treasurer will advance \$200.00 in seed money to host district(s) if needed, to be returned to Area Treasurer after the event.

D. Opening and closing formats

1. Area Chairperson
 - a. Opens the Day of Sharing and briefly lists upcoming area events
 - b. Introduces Area Officers and Coordinators, who briefly describe their responsibilities.
 - c. Describes the duties and responsibilities of officer/coordinator not able to attend.
 - d. Explains the purpose and rotation of Days of Sharing.
 - e. Turns the program over to the Host District Chairperson.
2. Host District Chairperson
 - a. Announces the program schedule for the day.
 - b. Conducts suggested "ask-it-basket" or "What's on your mind" session.
 - c. Closes the Day of Sharing at the end of the event.